

Form Name: Years 11&12 March Moderation 2018 - Report

Submission Time: March 13, 2018 1:53 pm

Meeting Details

Meeting Venue:	North
AM or PM session?	PM
Which Learning Area is this Report for?	Technologies
Which PM Meeting is this report for?	Technologies - Essential Skills ICT and Computing Applications Level 2
Moderation Leader Name	Leanne (acting) Morrison
Moderation Leader Email	leanne.morrison@education.tas.gov.au
Minute Keeper (if available)	Abby Goninon
Minute Keeper Email	abby.goninon@education.tas.gov.au

Attendance

Please enter the Name, school and email address for all attendees - you should be able to copy and paste this from the Attendance list you were sent - removing anyone who didn't attend and adding

Leanne Morrison
Abby Goninon
Helen Cox
Brittany Walker
Leyla Tas
Matt Wootton
Chris Raine
Steve King
Ron West

anyone who was extra on the day

Extras - please enter the names and schools (and email addresses if you have them) of anyone extra who wasn't on your attendance list:

N/A

Moderation and Annotations for Sample 1

Sample 1 - Criteria assessed against

C4

What rating (or ratings) has the group assigned this Sample?

C-

What evidence supports the rating (or ratings) the group has given

No space between name
No date
Fields were not reordered
Some fields are in bold when it is not needed
Tasmania was missed out of the address
Date in the body was not filled in
Referencing initials were not done
Typos in original work picked up
Phone number off centre
Did not filter names alphabetically

What evidence would you need to see in order to assign a higher rating (or

Fix above points

ratings)?

What actions would you recommend for teachers to help the student attain a higher rating (or ratings)?

Discussion of good business practice

Proof read original document to ensure there are no mistakes

Moderation and Annotations for Sample 2

Sample 2 - Criteria assessed against

C4

What rating (or ratings) has the group assigned this Sample?

C

What evidence supports the rating(s) the group has given

Image stretched

Fields were not renamed/reordered

Left the word 'zip code' instead of post code

Some capitals left off words

Additional words added in

Typo in the original was not picked up/changed

Reference initials were not done

Did not use a filter to sort names alphabetically

What evidence would you need to see in order to assign a higher rating (or ratings)?

Less spelling/grammar mistakes

What actions would you

Discussion of good business practice

recommend for teachers to help the student attain a higher rating (or ratings)?

Proof read original document

Moderation and Annotations for Sample 3

Sample 3 - Criteria assessed against

C4

What rating (or ratings) has the group assigned this Sample?

C

What evidence supports the rating(s) the group has given

Did not list data so dogs were displayed alphabetically by their name

Yours sincerely underlined

References were not added in

Spelling/grammar was good but merge document was not done correctly

What evidence would you need to see in order to assign a higher rating (or ratings)?

Learn more about renaming/reordering fields and adding new data to the mail merge document and how to sort it

What actions would you recommend for teachers to help the student attain a higher rating (or ratings)?

Learn more about renaming/reordering fields and adding new data to the mail merge document and how to sort it

Summary of any further samples moderated

Further samples - Criteria assessed against	C4
What ratings have the group assigned this/these Sample(s)?	C-
What evidence supports the ratings the group has given	<p>Space between name</p> <p>Second paragraph was missing the dog name field</p> <p>Spelling/grammar mistakes</p> <p>Zip code instead of post code</p> <p>No references</p>
What evidence would you need to see in order to assign a higher rating (or ratings)?	<p>Less spelling/grammar mistakes</p> <p>Better understanding on the difference between zip and post code</p> <p>References</p>
What actions would you recommend for teachers to help the student attain a higher rating (or ratings)?	<p>Proof reading original for mistakes not just assuming it is correct</p> <p>Adding references in</p>

Planning for September Moderation 2018

Are you planning on:	Larger number of samples for all teachers to assess in advance of the meeting - with the option of teachers to bring further work for conferencing
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Please list the criteria to be moderated:	1
Briefly describe the type of task you plan to look at:	Give students data and they have to put the data into an appropriate graph (pie graph/bar graph etc.) Then get the students to discuss the graph.
Please state the name of the person supplying the samples for the September moderation	Chris Raine
Email	christopher.raine@education.tas.gov.au

Sharing Resources

Please provide details of any resources or teaching or assessment strategies, useful links etc. that were shared in the meeting.	General collaboration
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Course Support

Please provide details of any future focus and ways forward you would like Curriculum Services to consider in relation to this course:	Put the tasks on the canvas prior to the meeting
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Annotated Exemplars

Which of the samples you have looked at today along with your meeting notes might be suitable to develop further into an annotated exemplar?

Other: None