

# 2019 March Moderation - Report



## Meeting Details

Meeting took place in:

North

AM or PM session?

PM

Which PM Meeting is this report for?

Mixed Field - Work Readiness Level 2

Moderation Leader Name

Alana Lane

Moderation Leader Email

alana.lane@education.tas.gov.au

Minute Keeper

Alana Lane

Minute Keeper Email

alana.lane@education.tas.gov.au

## Attendance

Please enter the name and school for all attendees. This can be copied and pasted from the registration list sent to the Moderation Leader.

Apologies/absences - please enter the names of teachers and their schools who appeared on the moderation leaders list who did not attend the meeting.

Mary	Hateley	Launceston College
Alana	Lane	Launceston College
Bridget	Leary	St Brendan-Shaw College
Samone	Pursell	Hellyer College
Helena	Winnberg	Launceston College
Josh	Harris	Big Picture School

Bev	Clarke	Leighland Christian School
Griff	Martin	Hellyer College
David	Morris	Scotch Oakburn College
Leanne	Rands	Don College
Felicity	Sly	Don College

## Moderation Details for Calibration - Sample 1

Sample 1 - Please identify each criterion being moderated and IF SELECTED the elements within that criterion

Criterion 5 = Overall, Element 1, Element 2, Element 6

Sample 1 - What rating (or ratings) has the group assigned this sample?

A overall

Sample 1 - What evidence supports the rating (or ratings) the group has given?

Good use of proformas to indicate meeting of deadlines and communication between group members. Confident use of digital technology.

Sample 1 - What evidence would you need to see in order to assign a higher rating (or ratings)?

n/a

Sample 1 - Summary of group consensus with comments to element level if applicable.

Element 1 - A, Element 2 - A, Element 6 – A  
See previous comments.

Sample 1 - What actions would you recommend for teachers to help the student attain a higher rating (or ratings)?

n/a

Moderation Details for Calibration - Sample 2

Sample 2 - Please identify each criterion being moderated and IF SELECTED the elements within that criterion

Criterion 5 = Overall, Element 1, Element 2, Element 6

Sample 2 - What rating (or ratings) has the group

C overall

assigned this sample?

Sample 2 - What evidence supports the rating (or ratings) the group has given?

Sample 2 - What evidence would you need to see in order to assign a higher rating (or ratings)?

Sample 2 - Summary of group consensus with comments to element level if applicable.

Sample 2 - What actions would you recommend for teachers to help the student attain a higher rating (or ratings)?

Clear evidence of assigning responsibilities and group members working collaboratively.

Dates need to be included to provide sufficient evidence of meeting deadlines (element 2)

Element 1 - C, Element 2 - C/C-, Element 6 - C

Assistance with using project templates more thoroughly.

Moderation Details for Calibration - Sample 3

Sample 3 - Please identify each criterion being moderated and IF SELECTED the elements within that criterion

Sample 3 - What rating (or ratings) has the group assigned this sample?

Sample 3 - What evidence supports the rating (or ratings) the group has given?

Sample 3 - What evidence would

Criterion 5 = Overall, Element 1, Element 2, Element 6

C+ overall

Clear delineation of roles and responsibilities

Consistency and clarity around dates of operating business, and tracking of income. Better use of spreadsheets and proformas. Evidence may indicate inequality

you need to see in order to assign a higher rating (or ratings)?

Sample 3 - Summary of group consensus with comments to element level if applicable.

Sample 3 - What actions would you recommend for teachers to help the student attain a higher rating (or ratings)?

between students in terms of workload?

Element 1 - A, Element 2 - C+ Element 6 - C

See previous comments

Moderation Details for Calibration - Sample 4

Sample 4 - Please identify each criterion being moderated and IF SELECTED the elements within that criterion

Sample 4 - What rating (or ratings) has the group assigned this sample?

Sample 4 - What evidence supports the rating (or ratings) the group has given?

Sample 4 - What evidence would you need to see in order to assign a higher rating (or ratings)?

Sample 4 - Summary of group consensus with comments to element level if applicable.

Criterion 5 = Overall, Element 1, Element 2, Element 6

C+ overall

Clear allocation of responsibilities despite challenges of being a pair. Recording of dates to show deadlines being met (but this needs to be consistent across documents)

Better use of MS OneNoteote - not sure copying and pasting from other documents.

Element 1 - A-, Element 2 - C+ Element 6 - C

**Sample 4 - What actions would you recommend for teachers to help the student attain a higher rating (or ratings)?**

Ensure equality between students. For all samples: Use of reflections to more accurately represent each individual's contribution to the business. More evidence of communication and meetings eg; emails, Facebook messaging, use of meeting agendas and minutes.

### Planning for September Moderation 2019 - Statewide Samples

**For all courses please nominate the criteria and elements (if desired) for moderation.**

Criterion 7, element 6 and 8

**State the name of the person who will be providing the samples for September moderation.**

All teachers to look for samples or create tasks for later this year, in preparation for March 2020 (QA in September 2019)

**Email address of the person providing the samples for September moderation**

alana.lane@education.tas.gov.au

### Sharing Resources

**Please record any links to or details of resources that were shared, or describe any assessment strategies that were discussed.**

Discussed \$20 Boss program (as used in samples). Looked through Years 11 and 12 website, with specific focus on Teaching and Learning Supplement. Discussed use of Canvas Room. Also ASIC Money Smart resources for numeracy elements of the course. The group has requested the creation of a shared Canvas room to use for sharing of resources and supporting teachers new to the subject.

### Course Support

**Please provide details of any future focus and ways forward you would like**

See previous comment re: Canvas room. to use for sharing of resources and supporting teachers new to the subject.

Curriculum  
Services to  
consider in  
relation to this  
course: