

GLOBAL FUTURES 3 (CODE)

External Assessment Specifications inform the development of external assessments. The primary audience for the written examination specification is the course Setting Examiner and Exam Critics. It may also be of use to teachers and students. The primary audience for the Folio, Oral or Practical guidelines is teachers and students. These documents also inform the external assessment structure in TASC's reporting, assessment and certification system, TRACS.

The external assessment specifications are to be read in conjunction with the course document and will not repeat essential information found in other documents.

The external assessment for this course consists of **one (1)** component:

- **A Folio consisting of:**
 - A report on an informed action project
 - Annotated planning and reflection for an informed action project.
 - Evidence of the informed action project

The Criteria to be externally assessed are:

Folio:

Criterion 1: select and apply appropriate communication tools and strategies

Criterion 3: select, develop and apply criteria to evaluate projects, decisions and responses

Criterion 4: explain global issues

Criterion 7: synthesise responses to global issues

Criterion 8: design and assess informed action in response to an issue

EXTERNAL ASSESSMENT SPECIFICATIONS

FOLIO STRUCTURE

Folio Components	Report	Annotated planning
Criterion/Criteria	Criterion 1 Criterion 3 Criterion 4 Criterion 7 Criterion 8	Criterion 1 Criterion 3 Criterion 8
Examinable elements	Criterion 1: All elements Criterion 3: All elements Criterion 4: Elements 2 and 4 Criterion 7: Elements 1 and 3 Criterion 8: Element 3	Criterion 1: Elements 1 and 3 Criterion 3: Element 1 Criterion 8: Elements 1 and 2
Course coverage	All modules	Module 3
Prescribed texts coverage	n/a	n/a
Response format	Word processed report	Multimodal or word processed product
Number and nature of components	8 components <ul style="list-style-type: none"> • An outline of the issue and goals concerned • A rationale for the project • Actions linked to goals • Evidence supporting decisions about goals, specific targets and actions • Evaluation of the project according to success criteria 	One component - Annotated Planning

	<ul style="list-style-type: none"> • A prognosis • A bibliography • Evidence of the informed action project 	
Compulsory or optional	All components are compulsory.	
Total time allocation	Researching, planning and actioning the project should be between 25 and 40 hours.	
Total word count	<p>The report will be between 4200 and 5600 words, not including annotated planning and evidence.</p> <p>An audio-visual or multi-modal report will be between 8 and 12 minutes.</p>	There is no allocated word count for the other sections of the annotated planning.
Mark / Rating allocation	<p>Extended ratings of:</p> <p>A+, A, A...B+, B, B-...C+, C, C-...t+, t, t- or z for each Criteria 1, 3, 4, 7 and 8</p>	<p>Extended ratings of:</p> <p>A+, A, A...B+, B, B-...C+, C, C-...t+, t, t- or z for each Criteria 1, 3 and 8</p>
Mark / Rating reasoning	Alpha marking is appropriate for the qualitative nature of the course	Alpha marking is appropriate for the qualitative nature of the course

FOLIO GUIDELINES

These guidelines provide comprehensive details for students, teachers and markers about what component/s form the external assessment for this course.

The [TASC Frequently Asked Questions – Externally Assessed Folios](#) provides general information for all students and teachers about externally assessed Folios, including a *how-to guide* for submitting Folios and a link to the [TASC Academic Integrity Guide](#).

The course Assessment Report available under the *Supporting Documents* section of the [<CODE> course page](#) addresses issues, strengths and weaknesses about the previous year's assessment of the Folio and should be read in conjunction with the guidelines.

Markers will use marking guidelines to mark the Folio. TASC would strongly encourage teachers to use the marking guidelines to assess the projects internally.

The final Folio must be electronically submitted by the student to their teacher for external assessment by the *due to teacher date* published on the [TASC website](#) each year.

The teacher cannot extend the published *due to teacher date*, however, they may set an earlier deadline for the purpose of internal assessment.

ADVICE TO STUDENTS

You are required to submit a Folio of your work consisting of:

1. A report on an informed action project
2. Annotated planning, reflection and evaluation of the informed action project.

TASC will assess the Folio to determine the course external assessment rating for Criteria 1, 3, 4, 7 and 8. If you do not submit a Folio you cannot achieve more than a Preliminary Achievement (PA) for this course.

Report

The report on the informed action project will consist of six sub-components (with a rough word length guide). At least two out of components 1, 2 and 5 must be in extended written form.

1. **An outline of the issue and goals concerned** – in outlining the issue and the relevant Sustainable Development Goal(s) the major emphasis should be on explanation and linking the nature of the issue and goal(s) to the change that the project is aiming for. Learners should take the opportunity to explain the need for the change they are seeking through the project. (600 – 1000 words)
2. **A rationale for the project** – the rationale for the project should explain what the project intends to achieve, how and why. A quality rationale would dig down to the level of the strategies adopted in the project and their intended influence on the outcomes. (800 – 1200 words)
3. **Actions linked to targets** – this sub-component may be presented discretely in its own section of the report and/or be included where relevant throughout the report. Actions may include

- qualitative and/or quantitative targets presented in the form of anecdote or data. (approx. 400 words or equivalent)
4. **Evidence supporting decisions about goals, specific targets and actions** - this sub-component may be presented discretely in its own section of the report and/or be included where relevant throughout the report. Evidence may be qualitative and/or quantitative and can be presented in the form of anecdote or data. (300 – 400 words or data or equivalent)
 5. **Evaluation of the project according to success criteria** – the evaluation sub-component of the project should include a brief explanation of the success criteria, plus a more extensive evaluation. The evaluation will include an objective or factual element and a subjective reflective element. (600 – 1000 words)
 6. **A prognosis** – the prognosis should involve projection regarding the Sustainable Development Goal and the personal future of the learner. “What now?” or “where to from here” might be useful guiding questions. (300 – 400 words or equivalent)
 7. **A bibliography**
 8. **Evidence of the informed action project** – the evidence will be visual, and may be annotated or accompanied by brief explanation (maximum 200 words). The evidence will be sufficient to establish that the informed action project took place as reported, and may be referred to in the report.

The report component of the Folio will be assessed against criteria 1, 3, 4, 7 and 8.

Annotated Planning

Planning for the informed action project should clearly show:

- a full schedule for the project
- a list of resources for the project, including human resource and equipment
- a list of relevant consultation, approvals and permissions for the project – including copies of any approvals or permissions.

Annotation should clearly show:

- where adjustments to planning were required and why they were required
- where targets or strategies were amended and why
- an extended written narrative attached to the planning to:
 - explain the use and purpose of resources
 - outline consultation and any necessary approvals or permissions, and
 - describe and explain adjustments or amendments made to planning, targets and strategies.

The extended narrative will be approximately 1000 words (word processed).

The annotated planning for the informed action project will be assessed against criteria 1, 3, 7 and 8.

Declaration Form

Students must complete and submit the Student Folio Declaration available on the TASC website for teachers before the Folio is submitted. Teachers will hold the declaration and will be asked to provide to TASC if required.

The Folio must be submitted via TRACS. All components of the of the Folio will submitted as one complete document.

Folio length and word count

The Folio will be between 4200 – 5600 words (word processed) or equivalent, not including annotated planning and evidence.

Presentation of Folio

The Folio must be submitted electronically to your teacher. See the document “How To Submit Your Folio” on the TASC website.

When presenting your Folio, the following points must be noted:

- You are expected to provide a reworked, and polished, word-processed product. Your teacher is required to see all versions of your work, so it is essential to 'Save as' each time you produce a new draft of your work. The best way to protect yourself from technological failure is to make a hard copy of each draft. No allowances can be made for technological failures including software and hardware malfunctions.
- Proofreading and editing are an essential part of the process. Careful attention needs to be given to correct spelling of all proper nouns, including titles, etc.
- Your Folio must use 1.5 spacing only. This makes it easier for examiners to read your work on the electronic devices. Use a clear size 12 font such as Palatino, Baskerville, Calibri, Helvetica or Gill Sans MT.
- Your candidate number should appear on every page as a header.
- Every page must be paginated.
- Borders, decorations and "project" style covers do not add to the textual integrity of the Folio and must not be used. Cover pages for each different component of the Folio must not be used.
- Do not include your name, the name of your teacher or your school/college in any part.

Referencing

- You must consistently use a single referencing system in all components of your Folio.
- Refer to [Academic Integrity information](#) on the TASC website for information about referencing styles, frequently asked questions and tips and hints for correct referencing.
- A detailed list of the Works Cited must be shown in the Bibliography.

ADVICE TO TEACHERS

For each of your students you are required to:

- see all work as it progresses
- confirm that the word count has not been exceeded
- make sure the presentation and content requirements for the Folio and the penalties for not meeting them are well known.

ADVICE TO MARKERS

The Criteria to be assessed through the marking of the Folio are:

Report

- Criterion 1: select and apply appropriate communication tools and strategies
- Criterion 3: select, develop and apply criteria to evaluate projects, decisions and responses
- Criterion 4: explain global issues
- Criterion 7: synthesise responses to global issues
- Criterion 8: design and assess informed action in response to an issue

Annotated Planning

- Criterion 1: select and apply appropriate communication tools and strategies
- Criterion 3: select, develop and apply criteria to evaluate projects, decisions and responses
- Criterion 7: synthesise responses to global issues
- Criterion 8: design and assess informed action in response to an issue

Prior to the commencement of marking, markers will be required to meet with the Marking Co-ordinator. This meeting will include training in the use of both the marking guide and the course criterion elements and standards -when determining ratings.

PENALTIES

TASC takes the issue of academic integrity very seriously. If it is found that you breached the external assessment rules, and have not maintained academic integrity when submitting your work for assessment, a penalty may be applied.

Learners will verify that they have not exceeded the maximum word count in any section. No penalties are required for failing to meet minimum word counts.