

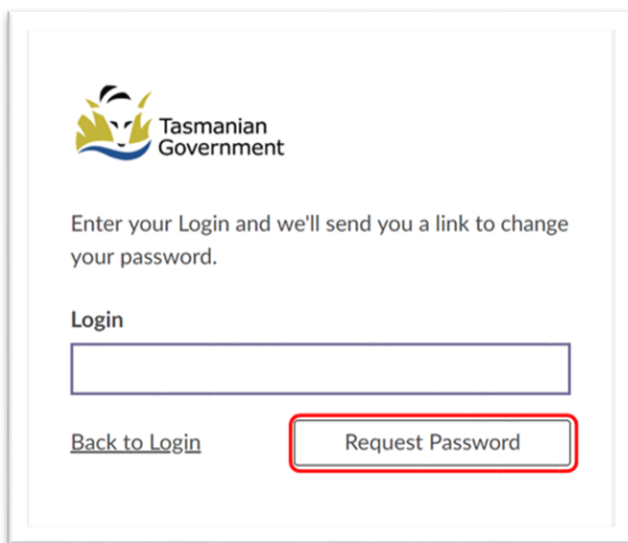
CANVAS SUPPORT

HOW DO I LOG IN TO CANVAS AS A NON-DOE USER?

Canvas is best used with the internet browsers Google Chrome, Firefox, Safari or Microsoft Edge. Internet Explorer is no longer supported by Canvas.

I. How do I access my Canvas account for the first time?

- (a) Please go to the following web address <https://canvas.education.tas.gov.au/login/canvas?ict> and select 'Forgot Password'.
- (b) On the next window type in your login ID, which will be your email address, and then select 'Request Password'.



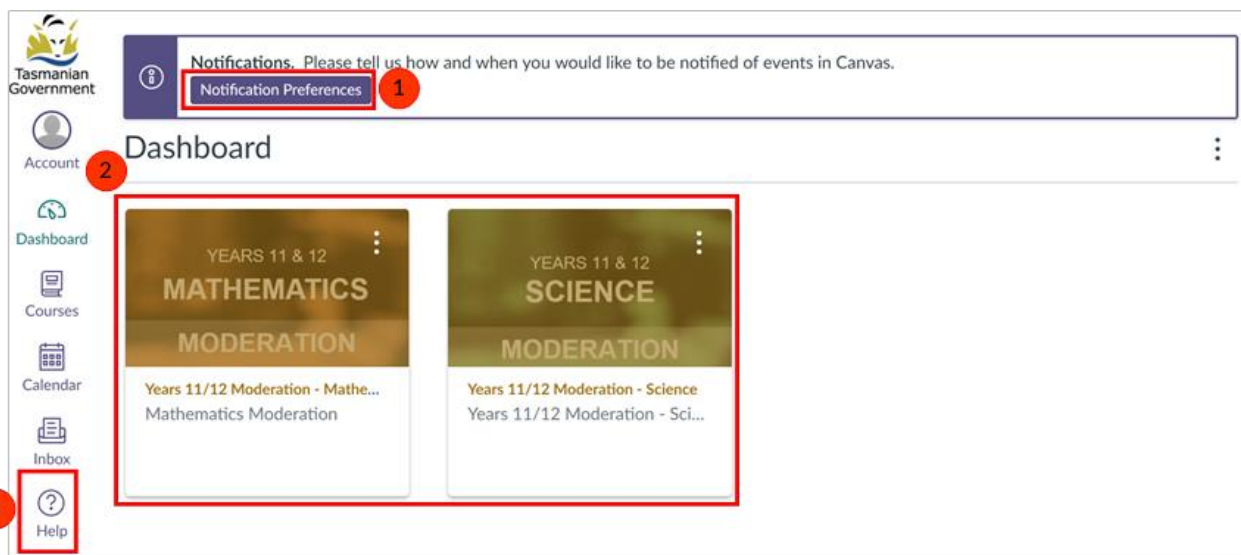
The screenshot shows a web page with the Tasmanian Government logo at the top left. Below the logo, the text reads: "Enter your Login and we'll send you a link to change your password." There is a text input field labeled "Login" with a blue border. Below the input field, there are two buttons: "Back to Login" and "Request Password". The "Request Password" button is highlighted with a red rectangular border.

- (c) Check your email inbox for an email from Instructure Canvas with a link to set your Canvas password.
- (d) You will now be able to log in to Canvas using the password you have set.

ⓘ Please ensure that you use the web address (URL) provided above to log in. There is a different address for DoE staff and you will not be able to log in if you use the incorrect address. We recommend bookmarking the web address (URL) above in your preferred internet browser for ease of access.

- (e) Once logged in, you will see the Canvas Dashboard with:

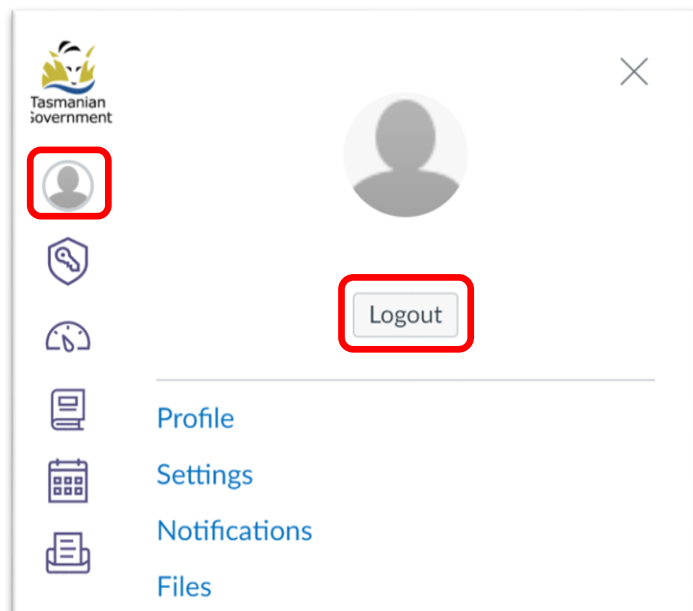
- i. a link to take you to [set your notification preferences](#);
- ii. links to the course or courses that you have access to;
- iii. a link to take you to various help options.



If you have any issues with this process, please contact us at curriculum@education.tas.gov.au.

2. How do I log out of my Canvas account?

To log out of Canvas, select **Account** from the Global Navigation bar. Then select **Logout**.



Once you are logged out you will need to access the Canvas url: <https://canvas.education.tas.gov.au/login/canvas?ict> to log in again.

3. How can I reset my password?

To reset your password follow the steps in [point 1](#) above.

4. How can I get help with Canvas?

You can get help with Canvas by using the Help menu on the Global Navigation. Click on the help icon and the side panel will open with all the help options which are available to you.

