



VET Liaison Officers

When your school delivers or plans to deliver VET, the principal **should** appoint a staff member as the VET Liaison Officer (VLO). The VLO ensures the school complies with the [Requirements and Guidelines](#) guidance and parameters for the delivery and provision of VET to school students; and facilitates communication between your school and Years 9-12 Learning.

Schools are responsible for resourcing the VET Liaison Officer role and may form part of an existing role.

KEY DUTIES INCLUDE:

Policies, Procedures and Reporting

VET Liaison Officers ensure that the school:

- Understands and implements the [Requirements and Guidelines](#) for VET programs and processes.
- Submits application/s through the VET Pathways Industry Engagement and Alignment Process for the delivery of VET prior to Year 11 and / or the delivery of Certificate III's.

Sharing information with the school community

VET Liaison Officers:

- Participate in information sessions sharing advice gathered from Industry Advisory Groups