

Centre Based Care Licence Fees 2022-2023 (CBC4 & CBC5)

Under the *Child Care Act 2001*, the Department of Education is required to levy a fee on child care services as they undertake licensing.

Fees apply to the following:

- New licence applications
- Renewal of licence
- Late lodgement of application for renewal of licence
- Amended licence
- Replacement licence

The Department of Education must advise services of the fees and any increases at the beginning of each financial year.

Fees are indexed annually according to an amount set by the Department of Treasury and Finance.

The fee rates are listed below for 2022 – 2023

CENTRE BASED CARE – LICENCE FEES

Number of Children	New Application	Renewal of Licence	Late Lodgement of Application for Renewal	Request for Amendment to Licence	Replacement Licence
Up to 7 children	\$30.00	\$22.00	\$15.00	\$7.00	\$7.00
8 to 40 children	\$76.00	\$61.00	\$45.00	\$30.00	\$7.00
41 to 65 children	\$153.00	\$137.00	\$61.00	\$45.00	\$7.00
66 to 90 children	\$306.00	\$268.00	\$122.00	\$45.00	\$7.00
91 to 110 children	\$459.00	\$382.00	\$191.00	\$61.00	\$7.00
More than 110 children	\$612.00	\$459.00	\$229.00	\$61.00	\$7.00

Note: The Minister has approved a 50% reduction in the above fees for those few sites on which only vacation care is offered (i.e. no other form of long day care or outside school hours care).

When will we be notified about our fee?

Licence Renewal

Payment must be made by the time your licence application is lodged with the Education and Care Unit, i.e. 90 days prior to the expiry of your current licence. We will send you an invoice in time for you to make this payment.

If you anticipate any difficulties with meeting this timeframe, please contact your licensing officer to discuss the matter.

Other Fees

The Education and Care Unit will send out fee invoices for the other licensing fees, as required.

The circumstances in which other licensing fees apply and the timing of payments will be discussed with you.

Contact details

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