



Retail Services

PROGRESSION GUIDE – ASbA QUALIFICATION

Working Together

The Tasmanian Department of Education is committed to working with Tasmanian businesses to promote and support Australian School-based Apprenticeships (ASbA), which support the engagement, retention, transition and skills development of young people. We understand the contribution this pathway can make towards growing Tasmania's skills base and increasing the capacity for Tasmanian businesses to meet ever changing skills demands.

The objective for the Department's ASbA team is to assist businesses to develop and implement workforce development models that enhance the engagement, employment and training opportunities for young people while they are still completing school. We recognise that Australian School-based Apprenticeships and Traineeships provide a valuable contribution to workforce development planning and are a "Smart Way to Learn and Earn" for our students.

A number of Tasmanian school and college students are ready for the opportunity to get a head start in their career. ASbAs provide a meaningful employment and education pathway for these students. It is a way to support students who are enthusiastic and work-ready with an opportunity to combine work and school – completing their education at the same time as undertaking a nationally recognised qualification whilst in paid employment.

ASbAs are a key Workforce Development Strategy – planning today for Tasmania's future workforce. Let us work with you to take the first step in attracting, developing and retaining your highly skilled future workforce.



Combining learning with "on-the-job" training makes for a well-rounded skill set.



Australian School-based Apprenticeship – Key Phases

| PHASE 1 | PHASE 2 | PHASE 3 |
|--|--|--|
| <p>PRE-EMPLOYMENT</p> <p>ASbA STUDENT:</p> <ul style="list-style-type: none"> » Preparation of ASbA student to be work ready » Conversation and information with employee, student, parents/guardians about ASbA » ASbA student may engage in a work experience/placement at business <p>EMPLOYER:</p> <ul style="list-style-type: none"> » Apprenticeship Centre engaged » Registered Training Organisation selected » ASbA qualification selected » Sign up ASbA student | <p>EMPLOYMENT</p> <p>DOE ASbA TEAM:</p> <ul style="list-style-type: none"> » Supports ASbA student » Supports the business/industry » Reviews and monitors ASbA contract and compliance <p>SCHOOLS AND COLLEGES:</p> <ul style="list-style-type: none"> » Work with student on personal learning/transition plan » Support ASbA student towards TCE completion » Align courses and subjects that complement ASbA training <p>EMPLOYER:</p> <ul style="list-style-type: none"> » Ensures ASbA employment requirements are undertaken | <p>POST EMPLOYMENT AND TRAINING</p> <ul style="list-style-type: none"> » Progress ASbA into: <ul style="list-style-type: none"> – Part-time Apprenticeship – Full-time Apprenticeship – Full-time Employment » Continue with Industry Professional training » Continue with ongoing training <ul style="list-style-type: none"> – Certificate IV – Diploma » Pathway into University studies |

Retail Services

Certificate II in Retail Services is an entry-level qualification, which introduces student to the dynamic and diverse retail industry. This qualification can provide a career pathway in many retail sectors, including department stores, banking, pharmacy, fast food, supermarkets, apparel stores and speciality stores. Students will learn practical skills and gain an understanding of retail practices. This certificate is suited to students, who enjoy working in a fast-paced environment, can work independently, or in a team and enjoy learning about products and services.

Progression

Progressing to Certificate III in Retail Services will build upon skills learned in Certificate II, while introducing students to specialised areas such as; monitoring daily operation, supervising other team members and developing problem-solving skills. This qualification provides students with a valuable combination of skills to work in a diverse range of retail settings.

Example ASbA Qualification Advancement

| CERTIFICATE II | → | CERTIFICATE III | → | CERTIFICATE IV | → | DIPLOMA/ ASSOCIATE DEGREE | → | BEYOND |
|-----------------------------------|---|---|---|--|---|---|---|---|
| Certificate II in Retail Services | | Certificate III in Retail Certificate III in Business to Business Sales Certificate III in Community Pharmacy | | Certificate IV in Retail Management Certificate IV in Community Pharmacy Certificate IV in Community Pharmacy Dispensary | | Diploma of Retail Merchandise Management Diploma of Retail Leadership Diploma of Visual Merchandising Associate Degree in Applied Business | | Bachelor of Business Bachelor of Business Administration |

* This is an example of Retail Services learning pathways a student may choose to follow.

Example Timeline ASbA Model

| EXAMPLE START | → | COMMENCING | → | PROGRESSION |
|-----------------|---|--|---|-----------------------------|
| January Year 11 | | ASbA – 24 months while at school for the completion of Certificate II in Retail Services | | Progress to Certificate III |

* ASbA students can be either in Year 10, 11 or 12 – timeline of completion may vary depending on start date and the above timeline is an example only.

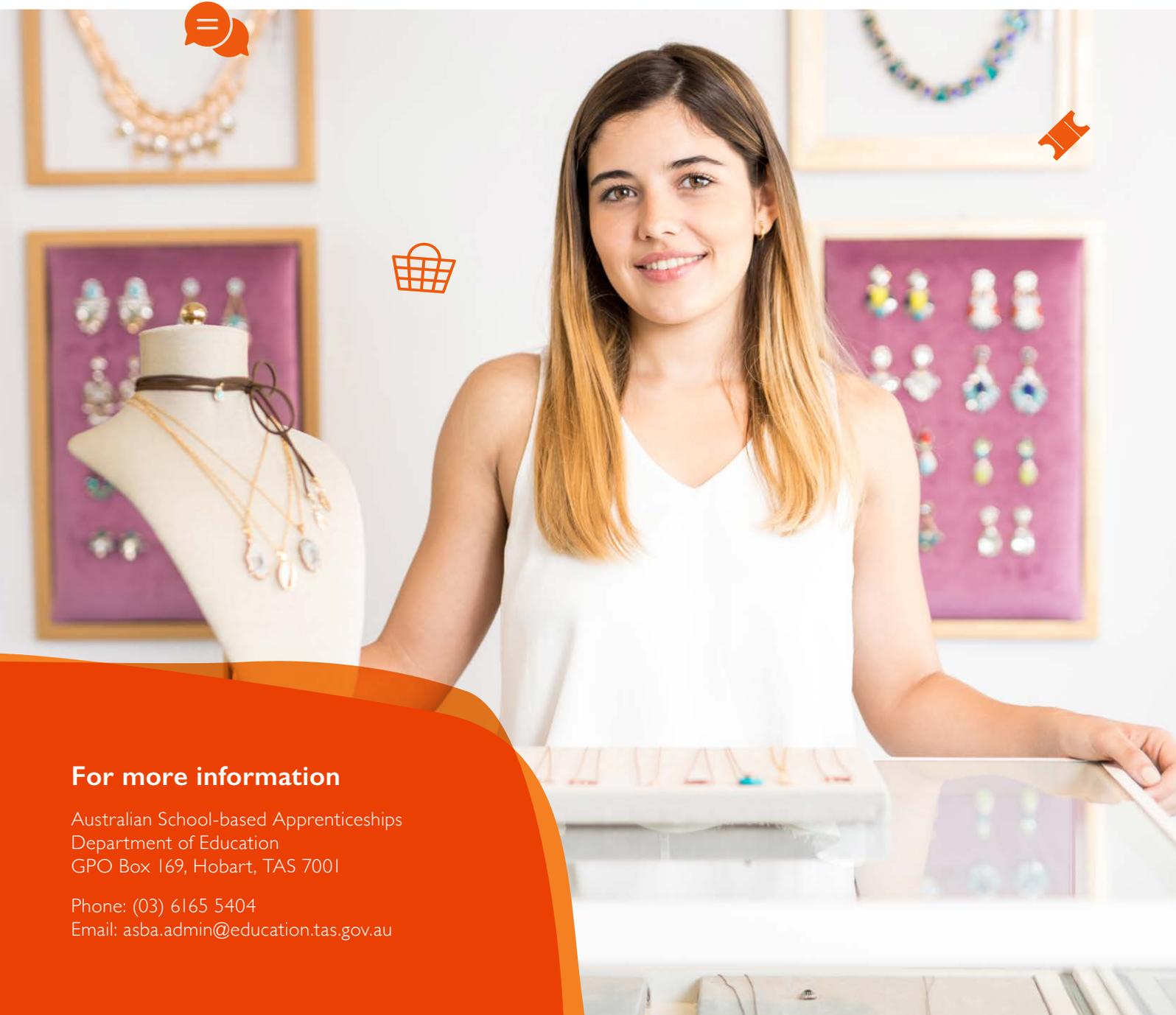


Example Complementary Subject Selections

POSSIBLE CHOICES

- » English Foundations 2
- » English Applied 2
- » English 3
- » Introduction to Sociology and Psychology 2
- » Tasmanian Aboriginal Studies 2
- » Psychology 3
- » Certificate II in Tourism
- » Workplace Maths 2
- » General Mathematics Foundation 2
- » General Mathematics 3
- » Business Studies Foundation 2
- » Business Studies 3
- » Certificate II in Business
- » Certificate II in Retail Services
- » Chinese Foundation 2
- » French Foundation 2
- » German Foundation 2
- » Italian Foundation 2
- » Japanese Foundation 2
- » Work Readiness 2
- » Career and Life Planning 2
- » Outdoor Education 2
- » Outdoor Leadership 3
- » Drama Foundations 2
- » Drama 3
- » Certificate II in Information, Digital Media and Technology

* Please note, subject to change, not all subjects and courses are available in all regions, or at all Year 11 and 12 schools and colleges. Check with specific school/college for more details.



For more information

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