

# Bring Your Own Technology (BYOT) Policy

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## 1. Purpose

The purpose of this policy is to ensure that schools, in conjunction with their school association, develop Bring Your Own Technology (BYOT) programmes that are equitable, extend and enhance student learning opportunities and are supported by the School Association.

## 2. Policy Statement

The Department of Education (DoE) supports schools implementing BYOT programmes and the powerful learning opportunities BYOT devices can provide to students.

This policy and any associated procedures and guidelines ensure:

- That any school understands that the BYOT programme cannot be used as a replacement for the school providing ICT devices for student use.
- That any school implementing a BYOT programme does so on the basis that it is not compulsory for any student to participate in the programme and that there is no charge to the student for participating in the programme.
- Compliance by schools with all relevant legislative requirements, codes of practice, policies, procedures and any other requirements regarding their BYOT programme.
- That the school community is fully involved in the implementation of the BYOT programme including a strong understanding as to how BYOT will support student learning.

Schools implementing a BYOT programme are required to conform with the principles and requirements of this policy and the supporting policies, procedures and guidelines.

## 3. Requirements

### 3.1 Must be undertaken in consultation with staff and school associations

Implementing a BYOT programme is a school-based decision that must be undertaken in consultation with and supported by staff and the school association. Schools should view BYOT as an approach that enhances and extends opportunities for students to access and use their own devices for learning.

### 3.2 Should be able to clearly demonstrate enhanced learning outcomes

A BYOT programme should be implemented as a consistent whole-school-approach which takes account of aspects such as staff professional learning, curriculum design and anticipated learning outcome benefits. In particular, schools should be able to clearly articulate to their community how student learning outcomes will be enhanced through a BYOT programme.

### 3.3 Understand and address the equity implications

Any school BYOT programme has strong equity implications. This includes ensuring that students are not left behind and that parents are not confronted with unrealistic expectations, as it is acknowledged that not all parents can or want to send their child to school with a BYOT device. BYOT schools will need to continue to plan for a learning environment that will contain a mix of school provided and student owned devices.

## 4. Roles and Responsibilities

- **Deputy Secretary Learning and Director Operations** are responsible for ensuring that schools adhere to this policy and the related procedures and guidelines.

- **Principals** are responsible for adhering to this policy and the related procedures and guidelines, including any procedures, when developing a BYOT programme in their school; and for raising awareness of this policy and associated documentation with school associations and the wider school community.
- **Teachers** are responsible for complying with this policy and the related procedures and guidelines, including any procedures.
- **Director IT Services** is responsible for: Ensuring appropriate levels of information technology support is provided by IT Services.
- **IT Services** is responsible for providing support and assistance as described in the associated procedures.
- **Parents** are responsible for: Ensuring that children are aware of, and understand their responsibilities, relating to any BYOT programme in their school.
- **Students** are responsible for following the requirements described in any school policy and procedures in relation to BYOT as well as the school policy on use of Mobile Phones by Students at their school.

## 5. Related policies

- [Conditions of Use Policy for All Users of Information and Communications Technology](#) (TASED-1797567314-10570)
- [Respectful Student Behaviour Policy](#) (TASED-1797567314-9423)
- [Personal Information Protection Policy](#) (TASED-4-6980)
- [Professional Learning Policy](#) (TASED 4-1191)
- [Use of Mobile Phones by Students at School Policy 'Off and away all day'](#)
- [Social Media Policy](#) (TASED-4-4792)
- [Web Filtering Policy](#) (TASED-4-1878)
- [Right to Information Policy and Procedures](#) (TASED-4-1239)

## 6. Related procedures

- [Bring Your Own Technology Procedures](#) (TASED-4-6235)
- [Use of Department of Education Data and Information Procedure](#) (TASED-4-3867)

## 7. Supporting information/tools

- [Cyber Safety Website](#)
- [Departmental Guidance for Intellectual Property and Copyright](#)
- [ICT Security Guidelines] (in draft)
- [ICT User Agreement - Conditions of Use of The Internet](#) [KB0015350]
- [ICT User Agreement - Guideline for Employees](#) [KB0020862]
- [ICT User Agreement - Primary School Students](#) [KB0015348]
- [ICT User Agreement - Responsible Use Letter to Parents for Primary Students](#) [KB0015369]
- [ICT User Agreement - Secondary School Students](#) [KB0015349]

- [ICT User Agreement - Use of Mobile Telephone Resources Guidelines for Employees](#) [KB0015335]

## 8. Definitions

### Bring Your Own Technology (BYOT)

Refers to any electronic device such as, but not limited to, mobile phones, music and video players, still and video cameras, voice recorders, instant messaging services, GPS systems, handheld games systems, smartphones, app-based tablets, netbooks, laptops, tablet PC or computers.

### Information and Communication Technology (ICT)

Technological tools, devices and resources used to communicate, create, disseminate, store, and manage information. Examples include computers, telephones, software, network services and equipment, the Internet, broadcasting technologies (radio and television), audio/video equipment, storage media and devices, etc.

### Parent/s

Includes guardians/s or other person/s having the care and control of a child.

### School/s

Includes early years settings, schools and senior secondary schools (colleges).

### School Association

Includes parents, students, staff and members of the broader community.

### School Association Committee

Is the elected representative group made up of members of the School Association.

## 9. Legislation

- [Employment Direction No. 12 \(ED No. 12\): Internet and Email Use](#)

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Request assistance online at [help.education.tas.gov.au](http://help.education.tas.gov.au) or email [ITS.HelpCentre@education.tas.gov.au](mailto:ITS.HelpCentre@education.tas.gov.au).

For urgent requests telephone (03) 6232 7799.

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